

## Medication Administration in School or Child Care

The parent/guardian of \_\_\_\_\_ ask that school/child care staff give the  
(Child's name)  
following medication \_\_\_\_\_ at \_\_\_\_\_  
(Name of medicine and dosage) (Time(s))

to my child, according to the Health Care Provider's signed instructions on the lower part of this form.

The Program agrees to administer medication prescribed by a licensed health care provider.

It is the parent/guardian's responsibility to furnish the medication.

The parent agrees to pick up expired or unused medication within one week of notification by staff.

**Prescription medications** must come in a container labeled with: child's name, name of medicine, time medicine is to be given, dosage, and date medicine is to be stopped, and licensed health care provider's name. Pharmacy name and phone number must also be included on the label.

**Over the counter medication** must be labeled with child's name. Dosage must match the signed health care provider authorization, and medicine must be packaged in original container.

By signing this document, I give permission for my child's health care provider to share information about the administration of this medication with the nurse or school staff delegated to administer medication.

\_\_\_\_\_  
Parent/Legal Guardian's Name

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Home Phone

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### Health Care Provider Authorization to Administer Medication in School or Child Care

Child's Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Medication: \_\_\_\_\_

Dosage: \_\_\_\_\_ Route \_\_\_\_\_

To be given at the following time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Purpose of medication: \_\_\_\_\_

Side effects that need to be reported: \_\_\_\_\_

Starting Date: \_\_\_\_\_

Ending Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Health Care Provider with Prescriptive Authority

\_\_\_\_\_  
License Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

*Please ask the pharmacist for a separate medicine bottle to keep at school/child care.*

Thank you!



**RESPIRATORY HEALTH CARE PLAN**  
Infants through preschool age

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_

School/Center \_\_\_\_\_

Triggers: (check those which apply to this child)

- Weather changes       Colds       Cold air       Exercise
- Pollens (trees, weeds)       Molds       Animal dander- Type \_\_\_\_\_
- Dust and dust mites       Strong odors       Other: \_\_\_\_\_

List all routine daily meds (Name, Dose, Time)\*: include all meds taken at home

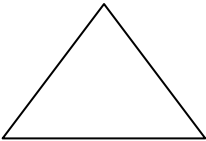

<b>Health Care Provider circle:</b>	
<b>Baseline breaths per minute(circle)</b>	
18-30	20-40

Staff will be trained in taking accurate respiratory rate by nurse.

**Steps to Take During an Asthma Episode:**

- Count breaths per minute.
- Observe for:
  - Frequent cough, runny nose, stuffy nose.
  - Increased cough with rapid breathing.
  - Some decrease in play and/or appetite.
  - Occasional wheeze you can hear.
  - Other: \_\_\_\_\_

<b>Health Care Provider circle/fill in:</b>		
<b>Greater than</b>		
30	40	_____ breaths/min



**Yellow Zone**  
**Warning**

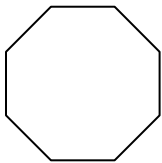
**Treatment @ child care:**

- Give medicine: \_\_\_\_\_ Dose: \_\_\_\_\_ Time: \_\_\_\_\_ End Date: \_\_\_\_\_  
Special instructions: \_\_\_\_\_
- Encourage child to sit up right, relax and take deep even breaths.
- Give sips of warm water.
- Notify guardian if: \_\_\_\_\_
- Stay with child and recheck breaths per minute 15 minutes after treatment.
- If no improvement with medication, call parents to pick up child for further evaluation.
- Notify nurse consultant and document.

**Seek Emergency care if :**

- Continuous coughing, wheezing,
- Shallow rapid breathing
- Pale or blueness of fingernails and/or lips
- Loss of consciousness
- Pulling in of skin around neck muscles, above collar bone, between ribs and under breast bone
- For infants: extremely fussy and /or difficulty sucking or eating.

<b>Health Care Provider circle/fill in:</b>		
<b>Greater than:</b>		
50	60	_____ breaths/min



**RED ZONE**  
**DANGER**

**Treatment @ child care/school:**

- Call 911**
- Call Parent and nurse consultant.
- Other: \_\_\_\_\_

**Health Care Provider's Signature** \_\_\_\_\_ **Start date** \_\_\_\_\_ **End date** \_\_\_\_\_

Please attach completed medication authorization: \_\_\_\_\_ yes \_\_\_\_\_ not needed.

RESPIRATORY HEALTH CARE PLAN (Page 2)

**Child's Name:** \_\_\_\_\_ **School/Center:** \_\_\_\_\_

**Emergency Contact Information**

**Guardians' names:** \_\_\_\_\_

Guardians' daytime phone numbers: \_\_\_\_\_

Guardians' address: \_\_\_\_\_

**Alternative person** if unable to contact guardians: \_\_\_\_\_

Alternative persons' relationship to the child: \_\_\_\_\_

Alternative persons' phone number(s): \_\_\_\_\_

**Health care provider** who should be called regarding emergency care due to a severe asthma episode:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Hospital Preference:** \_\_\_\_\_

**Field Trips:** Medication must accompany student on all field trips. (spacer if at school/center)

A copy of this health care plan and current phone numbers must be with a staff member.

Teacher must be instructed on the correct use of the medication.

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Parent's signature indicates permission to contact child's health care provider(s) listed above as needed. I understand that the School Nurse Consultant may delegate this care plan to unlicensed school personnel. I also understand this plan may be shared with school personnel if it is determined that the information may impact the student's educational experience and/or safety.

**Health Care Providers signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Parent signature: \_\_\_\_\_ **Date:** \_\_\_\_\_

Nurse's signature: \_\_\_\_\_ **Date:** \_\_\_\_\_

Administrator's signature: \_\_\_\_\_ **Date:** \_\_\_\_\_